

# HOUSING INSPECTION CHECKLIST

Answer questions 1 - 77 either Yes or No. If any answer is No, housing does not meet 1910.142, 654.417, 655.122, OSHA regulations.

## SITE

- |   | YES                                 | NO                       |
|---|-------------------------------------|--------------------------|
| 1. All sites used for camps shall be adequately drained 1910.142(a)(1)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 2. Inactive water (swamp, sinkhole, etc.) is not within 200 feet of camp or is treated for mosquito control 1910.142(a)(1)                                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 3. Site graded, ditched, free from depressions in which water may become a nuisance 1910.142(a)(1)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. Free of danger to domestic or public water supply from poor drainage 1910.142(a)(1)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Free from periodic flooding 1910.142(a)(1)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. At least 500 feet from any livestock area 1910.142(a)(2)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 7. Grounds and open area maintained in clean and sanitary condition. Areas free from rubbish, debris, waste paper, garbage or other refuse 1910.142(a)(3) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## SHELTER

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| 8. Shelter(s) provide(s) protection against the elements 1910.142(b)(1)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 9. At least 50 square feet per person provided in sleeping rooms 1910.142(b)(2)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 10. At least 7-foot-high ceiling 1910.142(b)(2)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 11. Suitable storage such as wall lockers for clothing and personal articles provided in sleeping rooms 1910.142(b)(3)                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 12. Beds, cots, or bunks provided for each occupant 1910.142(b)(3).   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 13. Employers are prohibited from requiring deposit charges for bedding 655.122(d)(3)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 14. Beds, cots or bunks no closer than 3 feet apart and at least 1 foot from floor 1910.142(b)(3)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 15. Double Decker: no less than 4 feet between bunks, side to side and end to end; and not less than 27 inches between upper and lower bunks 1910.142(b)(3) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 16. Triple bunks are prohibited 1910.142(b)(3)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 17. Floors in each shelter are made of wood, asphalt or concrete in good repair 1910.142(b)(4)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 18. Wooden floors of smooth and tight construction 1910.142(b)(4)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 19. Wooden floors elevated at least 1 foot above ground level 1910.142(b)(5)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 20. Windows (non-broken) and doors in living quarters total at least 1/10 of floor area 1910.142(b)(7)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 21. At least half of each window can be opened for ventilation 1910.142(b)(7)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 22. All exterior openings in shelter screened with 16-mesh material 1910.142(b)(8)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 23. Exterior doors equipped with self-closing devices 1910.142(b)(8)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 24. At least 100 square feet per person in a room where workers cook, live and sleep 1910.142(b)(9)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 25. Sanitary facilities provided for storing and preparing food in room where workers cook, live and sleep 1910.142(b)(9)                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 26. At least 1 stove for 10 people or 2 families provided where cooking facilities are used in common 1910.142(b)(10)                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 27. Cooking facilities used in common provided in an enclosed and screened shelter 1910.142(b)(10)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 28. Heating, cooking and water heating equipment installed in accordance with applicable codes and regulations 1910.142(b)(11)                              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 29. Adequate heating provided in every shelter used during cold weather to maintain a temperature of at least 70 degrees Fahrenheit 1910.142(f)(4)          | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## WATER SUPPLY

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
| 30. An adequate and convenient water supply, approved by the appropriate health authority, shall be provided in each camp for drinking, cooking, bathing, and laundry purposes (Symbols not allowed as results, must state negative for E.Coli and Coliform/satisfactory for drinking 1910.142(c)(1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 31. Water approved by Environmental Protection Division or health department for drinking, cooking, bathing and laundry purposes. Attach copy of certificate. 1910.142(c)(1)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

# HOUSING INSPECTION CHECKLIST

## WATER SUPPLY

- |   | Yes                                 | No                       |
|---|-------------------------------------|--------------------------|
| 32. Water supply estimated at least 35 gallons per person per day 1910.142(c)(2)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 33. Shelters no more than 100 feet from available water outlet when indoor water facilities are not provided 1910.142(c)(3)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 34. Drinking fountains (at ratio of 1 fountain per 100 occupants) provided where water under pressure is available. Common drinking cups are prohibited. 1910.142(c)(4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## TOILET FACILITIES

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| 35. Toilet room accessible without passing through sleeping room 1910.142(d)(2)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 36. Toilet rooms adequately ventilated or have a 6 square foot opening to the outside 1910.142(d)(2)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 37. No privies located within 100 feet of any sleeping room, dining room, lunch area or kitchen 1910.142(d)(3)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 38. No toilet room(s) located more than 200 feet away from every sleeping room 1910.142(d)(3)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 39. Separate toilet facilities provided for each sex 1910.142(d)(4)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 40. Facilities for each sex separated by solid walls or partitions extending from floor to ceiling 1910.142(d)(4)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 41. Toilet facilities provided in the required ratio of one unit for 15 people 1910.142(d)(5)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 42. Urinals shall be provided on the basis of one unit or 2 linear feet of urinal trough for each 25 people. Construction of pit or vault excludes flies and rodents 1910.142(d)(6) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 43. Water closets installed after August 31, 1971, located in a toilet room 1910.142(d)(7)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 44. Toilet rooms, commodes and urinals kept lighted all hours of the night and day 1910.142(d)(8)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 45. Toilet paper provided in adequate supply 1910.142(d)(9)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 46. Toilets in a sanitary condition. They shall be cleaned at least daily. 1910.142(d)(10)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## SEWAGE DISPOSAL FACILITIES

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| 47. In camps where public sewers are available, all sewer lines and floor drains from buildings shall be connected thereto. 1910.142(e) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|---|-------------------------------------|--------------------------|

## LAUNDRY, HAND WASHING, AND BATHING FACILITIES

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| 48. Handwash basins provided at ratio of 1 per family shelter or 1 per every 6 people in shared facility 1910.142(f)(1)(i)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 49. At least one shower head for every 10 people 1910.142(f)(1)(ii)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 50. Laundry tray or tub at ratio of one for every 30 people provided 1910.142(f)(1)(iii)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 51. Slop sinks in building used for laundry, washing and bathing provided 1910.142(f)(1)(iv)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 52. Waterproof, smooth, non-slip floors provided in laundry and bathing facilities 1910.142(f)(2)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 53. Floor drains or adequate drainage provided in shower bath, shower room and laundry room 1910.142(f)(2)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 54. Walls and partitions provided of waterproof material up to the height of splash 1910.142(f)(2)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 55. Adequate supply of hot and cold running water for bathing and laundry purposes. Minimum hot water capacity required is 3.28 gallons times number of people 1910.142(f)(3) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 56. Facilities available for heating, bathing and laundry water 1910.142(f)(3)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 57. Facilities provided for drying clothes 1910.142(f)(5)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 58. All service buildings kept clean 1910.142(f)(6)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## LIGHTING

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
| 59. Electric service available and supplied to each habitable room (laundry rooms, toilet rooms, kitchens, dining rooms and storage rooms 1910.142(g)                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 60. Each room supplied with at least one ceiling type light fixture. Laundry and toilet may have wall type light fixture. Each light fixture must contain light bulb 1910.142(g) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 61. Electrical outlets provided in each room 1910.142(g)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

# HOUSING INSPECTION CHECKLIST

## REFUSE DISPOSAL

- |  | Yes                                 | No                       |
|--|-------------------------------------|--------------------------|
| 62. Refuse containers (insect and rodent proof) provided. One refuse container provided for each family 1910.142(h)(1)     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 63. Refuse containers mounted on a wooden, metal or concrete stand and provided within 100 feet of shelters 1910.142(h)(1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 64. Refuse containers kept clean and emptied when full 1910.142(h)(2)&(3)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## CONSTRUCTION AND OPERATION OF KITCHEN, DINING HALLS, AND CENTRAL FEEDING FACILITIES

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
| 65. Poisonous or toxic materials are not stored with food or in food preparation area 1910.142(i)(1)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 66. Kitchen areas clean including equipment and utensils. Keep food free from vermin, rodents, flies, etc. and free from spoilage 1910.142(i)(1)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 67. Garbage containers, leak proof and with tight lids, provided in kitchen area 1910.142(i)(1)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 68. Employer must furnish free and convenient cooking and kitchen facilities to the workers that will enable the workers to prepare their own meals. If the workers are unable to prepare their own meals with the materials provided, the employer has not complied with its obligation. 655.122(g)                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 69. A properly constructed kitchen and dining hall adequate in size, separate from the sleeping quarters of any of the workers or their families, shall be provided in connection with all food handling facilities. There shall be no direct opening from living or sleeping quarters into a kitchen or dining hall. 1910.142(i)(2) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## INSECT AND RODENT CONTROL

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| 70. Effective measures shall be taken to prevent infestation by and harborage of animal or insect vectors or pests. 1910.142(j) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|---|-------------------------------------|--------------------------|

## FIRST AID

- |   |                                     |                          |
|---|-------------------------------------|--------------------------|
| 71. Adequate First Aid supplies or equipment available in camp 1910.142(k)(1) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 72. Person in camp trained to administer First Aid 1910.142(k)(2)             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## FIRE AND SAFETY

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
| 73. Fire extinguishing equipment must be provided in a readily accessible place located not more than 100 feet from each housing unit. Such equipment must provide protection equal to a 2 1/2 gallon stored pressure or 5-gallon pump-type water extinguisher, 654.417(f).  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 74. In dwellings, dwelling units, and other facilities listed in subsection (a) of this Code section, a smoke detector shall be mounted on the ceiling or wall at a point centrally located in the corridor or area giving access to each group of rooms used for sleeping purposes. Where the dwelling or dwelling unit contains more than one story, detectors are required on each story including cellars and basements, but not including uninhabitable attics GA Code 25-2-40(b) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 75. The employer shall assure that fire detectors and fire detection systems are tested and adjusted as often as needed to maintain proper reliability and operating condition except that factory calibrated detectors need not be adjusted after installation. 1910.142(c)(2)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

## REPORTING COMMUNICABLE DISEASE

- |  |                                     |                          |
|--|-------------------------------------|--------------------------|
| 76. It shall be the duty of the camp superintendent to report immediately to the local health officer the name and address of any individual in the camp known to have or suspected of having a communicable disease. 1910.142(l)(1)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 77. Whenever there shall occur in any camp a case of suspected food poisoning or an unusual prevalence of any illness in which fever, diarrhea, sore throat, vomiting, or jaundice is a prominent symptom, it shall be the duty of the camp superintendent to report immediately the existence of the outbreak to the health authority by telephone, electronic mail, telegram, or any method that is equally fast. 1910.142(l)(2) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |